

**Glasgow Kelvin College**  
**Board of Management**  
**Audit and Risk Committee**  
**Agenda**

**Agenda for the meeting scheduled to be held at 5pm on Tuesday 6 September 2022  
in room MF12/14 East End Campus**

1. **Sederunt**
2. **Apologies**
3. **Terms of Reference**  
[\*\*Audit and Risk Committee Terms of Reference\*\*](#)
4. **Declarations of Interests and Connection**
  - a) **Interest<sup>1</sup>**
  - b) **Connection<sup>2</sup>**
5. **Minute of the Previous Meeting held on 17 May 2022 (For Approval)**  
*(copy attached)*
6.
  - a) **Matters Arising from the Previous Meeting held on 17 May 2022**
  - b) **Action List (For Noting)**
    - i) **Audit and Risk Committee Action Log as at September 2022**  
*(copy attached)*
- Items for Approval and Endorsement**
7. **Internal Audit Reports – Henderson Loggie (For Approval)**
  - a) **Performance Reporting - KPIs**
  - b) **Estates Strategy and Capital Projects**
  - c) **Quality Assurance**
  - d) **Glasgow Kelvin College Follow Up Reviews 2021/22**  
*(copies attached)*
8. **Audit Action Plan (For Approval)**  
**Report by Director of Corporate Services**  
*(copy attached)*

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<sup>1</sup> An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

<sup>2</sup> A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

- Items for Noting**
9. **External Audit Update**  
**External Auditor**  
*(verbal)*
  10. **Internal Audit Progress Report – 2021/22 Annual Plan**  
**Report by Henderson Loggie**  
*(copy attached)*
  11. **Risk Management Update**  
**Report by Vice Principal Operations and Director of Corporate Services**  
*(copy attached)*
  12. **Governance Update**  
**Report by Director of Corporate Services**  
*(copy attached)*
  13. **Insurance Cover 2022/23 – NOT IN THE PUBLIC DOMAIN**  
**Report by Director of Corporate Services**  
*(copy attached)*
- Items for Information**
14. **Audit Scotland**  
[Item 15a - Technical Bulletin 2022.2.pdf](#)  
[Item 15b - Technical Guidance Note 2022.6 - 2021.22 Report for Colleges.pdf](#)  
[Item 15c - Fraud and Irregularity 2021.22.pdf](#)  
[Item 15d - The National Fraud Initiative in Scotland 2022.pdf](#)
- Risk, Equality and Data Protection - Discussion**
15. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**
  16. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
  17. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
  18. **Closure**
  19. **Date of Next Meeting**  
29 November 2022 via MS Teams